

**Airline Dispatchers Federation
2009 Spring Business Meeting
Monday April 27, 2009
Denver, Colorado**

Opening Remarks

- ADF Executive Secretary Patrick Boyle (ExpressJet) began the meeting by welcoming all of the delegate and board members to the Spring Business Meeting. At that time Patrick opened the floor to the ADF President Joe Miceli (pro tem) (United Airlines).
- Joe Miceli extended the welcome to all of the delegates who were able to make it into Denver with all of the weather around the country and that lunch has been provided by the ADF.
- After welcoming all members, Joe passed around a copy of the winter business meeting minutes for all to go over.
- While the minutes were being passed around, Joe asked all members present to begin introductions.
- After introductions were completed Joe announced to the group that the “Red” books have been digitized and added to the website.
 - Also Joe has copies of the original 1937 and 1938 regulations regarding dispatchers in the United States.
 - These copies will be added to the website ASAP.
 - An honorary copy was given to Norm Joseph for all of his hard work throughout the years.

Departure of the ADF President

- Joe began with the departure Adam Giraldes the previous President of the ADF.
- Joe went into a little of what had transpired since the winter business meeting leading up to the sudden departure of Adam, and why he resigned as the president.
 - Adam Giraldes has left the ADF and has taken a position with the FAA as an ASI.
 - Jokingly Joe had said Adam has now crossed over to the “Dark Side.”
 - Joe then went over the by-laws with the group on the process of replacing a departed president
 - The Executive Vice-President moves into the President position.
 - The Executive Secretary moves into the Executive Vice-President position.
- Joe wishes to thank Adam on the record for all of the great leadership Adam gave to the ADF. As part of his thank you from the ADF, Joe wished a personal thank you to Adam. In his personal thank you, Joe mentioned all of the trials and tribulation Adam and the Executive Board. Though all of these times, Adam always kept an upbeat tone and should be remembered as person of integrity and honor.
- Joe then read a statement written by Adam for the group stating his reasons for leaving in such short notice.

- Joe advised the group on Adam’s last project he was working on before leaving the ADF.
 - Adam was part of a working group with NASA to help integrate dispatchers and the technology we have into the NEXTGEN system.
 - United Airlines has granted NASA permission to have five (5) observers to view how the SOCC at United works.
 - Joe asked directly to Kevin **LAST NAME** at Delta if he can get permission for NASA to do the same at Delta.
 - Joe then asked the same to John Plowman from American Airlines, Rick Ketchersid and Catherine Jackson from Southwest Airlines, and Matt Berg from Continental Airlines.
 - ADF Executive Secretary Patrick Boyle asked if the NASA group was also interested in looking at the regional airlines.
 - Norm Joseph from Delta Airlines reminded all of the delegates the need to make sure that the NASA researchers understand what a flight dispatcher really does.
 - Joe closed this section with a call to all airlines to assist. This must be a community project.

Nominations to the Executive Board

- Joe moved the meeting along into the nomination process for the Executive Board.
 - This year the President and Treasure positions will be for two (2) years.
 - This year the Executive Secretary and Executive Vice-President will be for one (1) year.
 - By doing this elections will happen every year thus leading to more seamless transitions if there is a change on leadership.
- Before Joe opened the floor to nominations, Joe went over a list of accomplishments the current Executive Board has accomplished.
 - Contract FAR part 121 supplemental dispatching
 - A complete and major rework and design of the ADF website.
 - Transition of the “Old” ADF into the “New” ADF.
 - Continued support of the ARAC committee
 - Introduction of the ADF into the NEXTGEN process
 - Gaining membership with the RTCA
 - Gaining membership into the NEXTGEN Taskforce 5
 - Continued dialog with the JPDO group
 - Continued Support from the ASI group within the FAA.
- Joe opened up the floor to nominations.
 - Joe Miceli nominated Mike Timpe (Horizon Air) as Executive Treasure.
 - Matt Berg seconded the nomination.
 - Mike accepted the nomination.
 - Joe Miceli nominated Patrick Boyle (ExpressJet) as Executive Secretary.

- John Schwoyer seconded the nomination
 - Patrick accepted the nomination.
 - Joe Miceli nominated John Schwoyer (American Eagle) as Executive Vice-President.
 - Matt berg seconded the nomination.
 - John accepted the nomination.
 - Matt Berg nominated Joe Miceli (United Airlines) as President
 - John Schwoyer seconded the nomination.
 - Joe accepted the nomination.
- Joe called for any more nominations from the floor.
 - John Schwoyer nominated Catherine Jackson as Vice-President of Industry Relations
 - Norm Joseph seconded the nomination
 - Catherine declined the nomination.
 - Joe Miceli asked for Catherine's continued help with obtaining vendors for the symposium.
 - Catherine agreed to continue her help.
- John Schwoyer nominated Matt Berg (Continental Airlines) as Executive Vice-President at large
 - Joe Miceli seconded the nomination
 - Matt accepted the nomination.
- There were no additional nominations from the floor.
- Joe noted that nominations would be open until the October's Business Meeting just prior to the election vote.
- Norm Joseph asked for clarity that if the elections happen in October of this year when do they take official office?
 - Joe stated that board members elected in October would take office in January 1, 2010.
- Joe then advised the group that before ADAM departed he had the name of an individual at UPS who was interested in taking over for Ted Christie who has announced his plans to step down.
 - Brandon Caple offered to ask around the Continental Dispatch office for a volunteer
 - Joe mentioned to the group he wants to try and contact the individual at UPS first.
 - If the person is unwilling or unreachable there are people at United Airlines and Hawaiian Airlines already volunteering.

General discussion about the upcoming Notice of Potential Rule Making (NPRM)

- Joe moved the meeting into a discussion about the upcoming NPRM set forth by the FAA.
 - Some of the areas being looked at are:
 - Percentage of distant learning (DL)
 - Recurrent training protocol and duration.
 - Subject matter of recurrent training.
 - Definition of current and qualified dispatcher.

- Both Norm Joseph and John Plowman offered both of their opinions.
 - TWU is working on a response now
 - Several of the issues TWU is writing about are:
 - Disciplinary record retention.
 - TWU would like to see a better definition.
 - ERM/CRM relations
 - The ability to add additional computer based training (CBT)
- Joe added in and asked all to review the NPRM.
- One additional area of concern might be check dispatchers.
 - What does current and qualified mean
 - Dispatched one flight?
 - Worked an easy desk?
 - Worked a regular desk?
 - Worked a loaded desk?
- Norm Joseph said the big part of the rewrite is about “nitty gritty issues”
 - An area of concern from Norm was the QPS standards.
 - They are outdated
 - All across the FAA
 - Must be published
 - The FAA must accept comments and address them

The question was brought to the floor asking “Does the ADF want to make a joint statement?”

- Joe would like to have a formulated statement ready to present by July
- The implementation schedule is five (5) years after ratification.
- This was started “in-house” at the FAA in the 1990’s.
- The project was stopped after 9/11
- The ARC was formed due to industry pressure towards the FAA.
- The ADF was involved with the ARC
- The ADF should comment.
- Individuals should comment.
- Unions should comment.

Joe asked for help to formulate a response.

- Norm and Patrick agreed to coordinate the write-up.
- All interest parties should formulate a response for Patrick and Norm who will work the statement.
- If commenting please cite what you are talking about.

2009 ADF Safety Symposium

- Dr. Bill Johnson has been invited to be the keynote speaker at this year’s symposium.
 - Content:
 - Dr. Bill Johnson

- Keynote and Human factors
 - Luis Vilchanski
 - FAA Aircraft Engineer Division
 - Works with RNAV/RAIM changes PRAIM
 - Patrick Hempsen
 - FAA security
 - Michael Kruk
 - NOAA Coastal weather climatologist
 - Involved with weather patterns along the eastern seaboard and Gulf coast.
 - Margaret Jenny
 - President of the RTCA
 - Possible Astronaut or Mission Specialist to discuss human factors
 - TSA
 - Tour of MCO ATC?
 - Tour of Kennedy Space Center
- Theme:
 - Norm suggested:
 - Human Factors, Security
 - Human factors within the dispatch environment
 - Sandy suggested:
 - Human factors and technology within the dispatch environment
 - The title was seconded by Patrick
 - The floor carried the motion to accept the title.
- Speaker times:
 - Joe suggested only two or three people handle scheduling of speakers.
 - John Schwoyer suggested only two people schedule the speakers.
 - Matt asked if Brandon can set up a secure XCEL file on the website.
 - Catherine suggested that only one person handle speaker times.
- Panel Set-up:
 - The group was undecided if we wanted to have a discussion panel as part of the symposium.
- Advertising:
 - Norm suggested that the ADF start advertising the symposium ASAP.
- Video Premier:
 - The idea was floated to use one of the theme parks for the premier of the new ADF video.
 - Matt will contact the parks and get prices.
- Added excursions:
 - Possible trip to the Kennedy Space Center.
 - Matt will get pricing
- Second day luncheon

- Lunch will not be provided on the second day.
- Rough plan of operations:
 - Sunday:
 - Board of Directors Meeting
 - Elections
 - Evening premier of the new ADF video
 - Monday:
 - Speakers all day
 - Tuesday:
 - Speakers till noon
 - Optional trip to the KSC
- The booking code at the hotel is ADF
- The block was for between 50 and 60 rooms

Officer reports

Joe Miceli (President Pro-tem) United Airlines

ATPAC membership

- Joe is sending an Email to the director of ATPAC that he is stepping down as rep for the ADF.
 - The new rep will be Patrick Boyle.

ADF video update

- The video is nearing completion.
- 3 off site shoots have been filmed.
- Use of “B” film will help bring costs down.
- Still looking for a Narrator.
- Asked John Plowman if the TWU narrator is available.
- Video will be produced in “HD”.
- Trying to get Hank Krakowski to speak in the video.
- Looking to add a segment regarding volcanoes.
- Working on funding and distribution.
- Video will be part of the website.

ATMAC membership

- Still retaining membership in the ATMAC committee.
- The last meeting was on March 5th.
- Presented his report detailing the ATMAC committee setup for NEXTGEN.

Mike Timpe (Executive Treasure) Horizon Airlines

Financials will be provided upon written request

- TWU and PAFCA have paid their annual dues.
- IFALDA dues were paid in full
- Not expecting membership dues until July
- There were a few more expenses with the lawyer about the transition of the Old to New ADF.
- Old ADF account will be closed soon.

Patrick Boyle (Executive Secretary) ExpressJet Airlines

Nothing to report

Asked for a motion to accept the minutes from the winter business meeting

- Rick Ketchersid accepted the motion
- Seconded by Joe Miceli
- The floor carried the motion with one abstain

Brandon Caple (Technology officer) Continental Airlines

- The membership database has been rebuilt
- Needs the delegates to clean up their rosters.
- Red books have been added online
- Added a calendar of events to the website

Norm Joseph (Governmental Affairs) Delta Airlines

Red Books

- Trying to get in touch of the author of the red books to present a synopsis of them
 - This will be more like a video interview like we did with Jim King

ARAC

- Next meeting is on June 10th.

ATPAC

- Will attend ATPAC on May 5 and 6 for the ADF
- Delta is now sponsoring a rep to the ATPAC

Misc.

- Met with several FAA safety inspectors.
- Jim Kings position has been filled at Nav Canada

John Schwoyer (American Eagle)

- John is the main rep for the ADF in the NEXTGEN process
- John gave a brief overview on how he was able to get on the NEXTGEN committee.
- ADF is part of TASKFORCE 5

Catherine Jackson (Southwest Airlines)

- Nothing to report

John Plowman (Transport Workers Union local 542)

- Nothing to report

Kevin Thompson (PAFCA)

- Nothing to report

Paul Viola (Delta Airlines)

- 187 associate members
- 5 retired members

- 7 additional members

Rick Ketchersid (President IFALDA) Southwest Airlines

- AGM in Amsterdam
- Agenda is on the website

Sandy Sanduzic (IFALDA)

- ASB is in operation in polar operations
- EMS in Canada in under review
 - Legislation is in the works
 - Dispatchers will be required

Matt Berg (ADF rep to IFALDA) Continental Airlines

- Working on the next newsletter
- Deadline is June 3rd
- Attended the IFALDA board of directors in Dublin

Motion to Adjourn

John Schwoyer made a motion to adjourn

Kevin Thompson seconded the motion

The floor carried the motion.

In attendance:

Joseph Miceli - ADF President (Pro-tem) / United Airlines *

Patrick Boyle - ADF Executive Secretary / ExpressJet Airlines*

Mike Timpe - ADF Executive Treasure / Hoizon Airlines *

Brandon Caple - Continental Airlines

Rick Ketchersid - President IFALDA / Southwest Airlines

Sandy Sanziuk - IFALDA

Matt Berg - Continental Airlines

Catherine Jackson - Southwest Airlines

John Plowman – Transport Workers Union local 542

Norm Joseph – Delta Airlines

Paul Viola – Delta Airlines

Kevin Thompson – PAFCA / Delta Airlines

* - Denotes board members